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**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Draft cable to Logs Officers in the field

**FROM:**

C/IMSS/OL

**EXTENSION****NO.****DATE**

14 Oct 86

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/L

2.

3.

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C/IMSS

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15.

John, is the attached what you have in mind for the accomplishments- and-issues cable to our people in the field? Please note that this is a draft only. It will have to be put in the proper format and sanitized in the final version.

You asked us to prepare a report twice a year, and we can easily do so from here on out. The timing makes it appropriate as a "FY review" (backward to 86 and forward to 87) in this first effort.

Tony

**SECRET**

S E C R E T

D R A F T

D/L cable to all logs officers in the field

SUBJECT: FY-86 accomplishments/FY-87 priorities

25X1 1. As we enter this new fiscal year, I want to acquaint you with a few of OL's major accomplishments over the past 12 months as well as a synopsis of those issues that I see as our top priorities for the year ahead.

25X1 2. My personal thanks to each of you for your many personal contributions to our logistics efforts. OL's ability to respond to the demands of the past year has been directly related to your dedication and hard work. I will depend on you even more as we face the challenges that lie ahead.

25X1 3. First, <sup>OL's</sup>~~our~~ major accomplishments <sup>in</sup>~~of~~ FY 86:

S E C R E T

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## S E C R E T

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- Monitored construction of the New HQ Bldg from the Vice-Presidential dedication/cornerstone-laying ceremony in Nov 85, to "topping out" (placement of the last major piece of structural steel) in Jan 86, to the present stage, which sees a well-defined structure. The North Tower is substantially enclosed, corridor walls are in place, room layouts are established, and almost 95,000 sq yds of carpeting are on order. Plans call for occupancy to begin next fall. The New Bldg received the "Building of the Year Award" from the Iron Workers Employers Assoc of Washington, DC, in Apr.
- Negotiated the largest contract ever awarded under the Small Business Administration program -- \$5.8 million, awarded by GSA on our behalf -- for construction of two Security Control Centers (1 at the Main Gate and 1 at the GW Parkway entrance) and for repaving of the HQ Compound.

S E C R E T

- Began renovating (straightening out roadway, removing trees, asphaltting) North Lot at HQ. Finished South Lot construction (removed islands, replaced asphalt and street lights, and restriped the lot). North & South Lot renovations will increase parking by  spaces. Also completed 1000-ft acceleration lane at the GWMP entrance.

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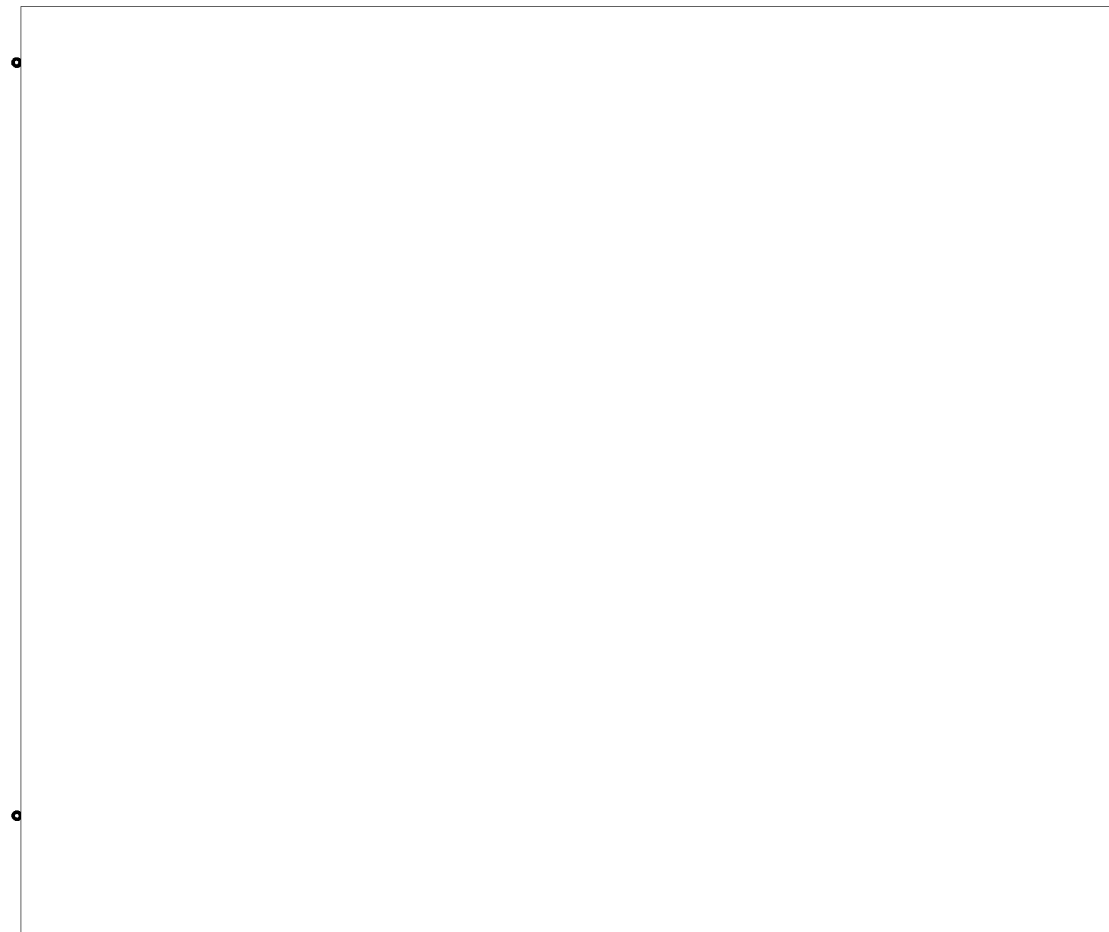
25X1

10/29/88

✓

✓

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- Installed a 6-color press in P&PD for higher quality/faster turn-around of intelligence publications.
- Developed a Contracting Officer Intern Program (21 participants now in various stages of training). Instituted a Mid-Career

✓

S E C R E T

S E C R E T

- Course for OL wage-grade employees; held <sup>successful</sup> 2 runnings. Initiated a comprehensive review of all OL training programs, to be concluded this fall.

- Brought on board  new employees. Promoted  employees. Presented  awards, including  "OL Employee of the Quarter Awards."

4. Every OL member can be proud that many of those <sup>2</sup> -- and other, unlisted -- accomplishments, were achieved "over and above" our normal, day-to-day activities, which are by no means insignificant in themselves.

5. Now, looking toward the year ahead. After much thought, in view of the enormity of the task facing our logisticians in all parts of the world, I have grouped our activities into what I consider our foremost priorities. ~~For~~ <sup>w</sup> we must be able to see the "big picture," the totality of OL needs, while focusing our resources in those areas that require our primary attention.

S E C R E T

**S E C R E T**

- Support Plan, by which we will ensure an orderly movement of personnel/services <sup>onto the expanded</sup> ~~on~~ the HQ Compound after the NHB is completed, and operational/security review of [redacted] activities.

- Group C - Important: [redacted]  
reviewing/revamping ADP support within OL; CLAS (commercial logistics applications systems -- the successor to LIMS); strengthening relationships with GSA & focal-point systems;

and

reducing/eliminating nonessential logistics activities.

6. High on our list of priorities for the coming year are these additional projects:

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**S E C R E T**



S E C R E T

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7. Our highest emphasis will be on OL employees. Our people are second to none, and I want to make our career management the best in the Agency. This will mean continuing attention to such areas as training reviews, Career-trainee programs, Supply Officer & Contract Officer Intern Programs,

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25X1 cross-training of wage-grade employees, rotational assignments, recognition through awards, etc., and career development (training and assignments) of our middle and senior managers.

8. There has never been a better time to be assigned to OL. We have unparalleled opportunities to contribute our knowledge and skills as logisticians, because the demand for logistics services is greater than at any time in our history.

25X1 9. We hope to visit many of you in the field during this next year. And I encourage you to tell us, at any time, how we can serve you better.

S E C R E T

27/9

CINSS

The msg we would like sent to OL carriers in the field, should not be merely an "acrophonic paper," but a quality concentration on substantial logistics matters of interest & importance to all OL carriers.

Z 9/29/86

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